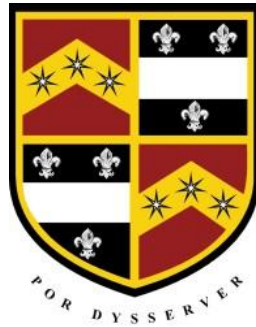


# SJSF



## CARRE'S GRAMMAR SCHOOL

### SIXTH FORM STUDENT HANDBOOK 2025-2026

**Welcome to the SJSF  
Base School: Carre's Grammar School**

**The Sixth Form Team**

Mr R Smith	Head of Sixth Form Head of Year 12	Sixth Form Office
Mrs N Green	Head of Year 13	Sixth Form Office
Mrs L Phoenix	Sixth Form Administrator	Sixth Form Office

Mrs T Williams	Examinations Officer	School House
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Mr B Rooney	Sixth Form Tutor 12.1	Room 143
Mrs Bence / Mrs Clapham	Sixth Form Tutor 12.2	Room 23
Dr J Robinson	Sixth Form Tutor 12.3	Room 7
Mrs A Hobbs	Sixth Form Tutor 12.4	Room 14
Mrs D Thomas / Mr R Smith	Sixth Form Tutor 12.5	Room 5
Mrs B Ditton / Mr K Jones / Mrs M Brook	Sixth Form Tutor 13.1	Room 12
Miss T Mills / Mrs N Green / Mrs M Brook	Sixth Form Tutor 13.2	Room 1604
Mr M Clare	Sixth Form Tutor 13.3	Room 36
Mrs A Hobbs	Sixth Form Tutor 13.4	Room 25
Mrs A Johnson	Sixth Form Tutor 13.5	Room 17

Mrs J Millband	SENCO	School House
Mrs P Clapham	Learning Mentor	School House
Mrs S Manley	Learning Mentor	School House
Mr J Appleby	Learning Mentor	School House
Mrs Sivyer	Learning Mentor	School House

**The Academic Day**

	<b>Carre's, KSHS &amp; SGA</b>
Registration and Tutor time	08.45–09.05
Period 1	09.10-10.10
Period 2	10.15-11.15
First Break	11.15-11.40
Period 3	11.40-12.40
Second Break	12.40-13.25
Period 4	13.25-14.25
Period 5	14.30-15.30

## **Attendance**

### **Attendance is a Key Factor for Success**

Mrs Phoenix email: [lindsay.phoenix@carres.uk](mailto:lindsay.phoenix@carres.uk)

Telephone 01529 302181

Students must register in person with their tutor at 8.45am each day. Attendance will be electronically recorded at every lesson at both Carre's, KSHS and St George's, and a central Record of Attendance is kept for every student in the Sixth Form.

**Attendance is expected at all lessons including Supervised Private Study, Extended Project, Wednesday afternoon enrichment sessions and all assembly and Core sessions.** All students must also attend whole school assembly on Monday morning (if these take place).

If you have a genuine reason for absence your parent/carer must inform Carre's Main School Office before 10am by telephone or by email to Mrs Phoenix on each morning of absence. If we have not been given a reason for your absence by 10am then Mrs Phoenix will contact your parent/carer.

Students cannot miss lessons for a driving lesson – this would be an unauthorised absence, but students can have absence authorised for a driving test and theory test. Driving lessons can be organised during 'home study afternoon', although home study will be removed if our basic expectations are not met.

It is important to note that most references for employers/Higher Education require data about attendance and punctuality. It is therefore essential to maintain an excellent attendance record that we may refer to upon any requests for a reference on your behalf.

An attendance and punctuality check will be made weekly and if this gives us cause for concern your parent/carer will be informed and it is likely that the Sixth Form Discipline Code will be used.

### **Time Out of School for Driving Tests, University Open Days, Work Experience and Planned Medical and Dental Appointments**

If you take time out of school for a medical/dental appointment, university open day, interview, work experience or sport activity which has not been arranged through the school you must inform Mrs Phoenix in the Sixth Form Office and complete a green 'Leave Request' form.

## **Support and Guidance**

### **The Role of the Tutor**

The tutor is the first contact point for any concerns arising through your schoolwork or any other issues. Your tutor will encourage and support you throughout your time in the Sixth Form. Your tutor will be your academic and pastoral mentor and will monitor your attendance and progress. They will be one of the people you could turn to if you needed advice, including career and Higher Education advice. Your tutor will be responsible for writing your reference when you apply for university, employment or apprenticeship.

### **Student Support Mentors**

We have Student Support Mentors who are here to support Sixth Form students. They offer personal counselling, advice and help with study skills. We will encourage students who have encountered problems to seek help from the Student Support Mentors.

## **Work Experience and Careers Advice**

We strongly encourage Sixth Form students to be involved in work experience, especially that which is relevant to their future career plan. Many Sixth Form students choose to arrange a work experience placement during Wednesday afternoon Enrichment. If you are planning a career in, for example, medicine, veterinary medicine, nursing, teaching, or physiotherapy you will find that it will be almost impossible to secure an offer at university without some relevant work experience.

We hope that Year 12 students will be able to arrange and carry out a work experience for one week at the end of the Summer Term. The dates for this are normally the last week of the academic year and will be confirmed at the start of the academic year.

## **16 – 19 Bursaries**

The 16-19 Bursary Fund provides financial support to help students overcome specific financial barriers to participation so they can remain in education. If at anytime during the Sixth Form you are suffering financial hardship, please speak to a member of the Sixth Form Team to discuss the possibility of applying for an appropriate bursary. Bursary applications can be collected from the Sixth Form Office and are available on the school website. Any questions relating to bursary applications should be directed to Lauren Bedford at [Lauren.Bedford@robertcarretrust.uk](mailto:Lauren.Bedford@robertcarretrust.uk).

## **Sixth Form Expectations and Code of Conduct**

- Maintain high levels of attendance (over 95%)
- Year 12 must remain on the school premises unless travelling between CGS, KSHS and SGA for lessons, or accessing approved home study.
- Attend all lessons punctually.
- Adhere to the expectations of Dress Code.
- Adhere to the school ICT code of conduct.
- Accept responsibility for your own learning with the support of your teachers.
- Complete all work to the required standard by the required deadline by using your time, in school and at home, effectively.
- Students who have been absent must ensure that all missed work is followed up in liaison with subject teachers.
- Act as a positive role model for younger students and behave in a manner which is expected of a Sixth Form student.
- Get involved in extra-curricular activities, enrichment and leadership programmes to improve your key skills.
- Respect the individual rights of all members of the school community and be involved in activities within the community.
- Demonstrate collective responsibility for leaving the Sixth Form Workrooms, conservatory and garden in a clean and tidy state.
- Ensure all work submitted is your own.

## **Plagiarism**

Plagiarism involves taking someone else's words, thoughts or ideas and trying to pass them off as your own. This includes downloading and submitting work taken from the Internet. Other common forms of plagiarism would be using quotations without attributing their source or passing off the ideas of others as if they are your own. Plagiarism does not have to be word for word theft of material but a "close imitation of another's work".

Plagiarism is a form of cheating which is taken very seriously, and ignorance cannot be used as an excuse. If plagiarised work is submitted to the examination board there are very serious consequences, both for the individual student and examination centre – either Carre's Grammar School, Kesteven and Sleaford High School or St George's Academy. If a teacher finds that a student's work has been plagiarised, the school will impose very serious sanctions upon the student.

The **examination board regulations** state that:

- The work which you submit for assessment must be your own
- You must not copy from someone else or allow another candidate to copy from you
- Referencing - If you use the same wording as in a published source, you must place quotation marks around the passage and state where it came from. This is called referencing
- You must make sure that you give detailed references for everything in your work that is not in your own words

**If your work is submitted** and it is discovered that you have broken the regulations one of the following penalties will be applied (decision will be made by the examination board):

- The piece of work will be awarded zero marks
- You will be disqualified from that unit for that examination series
- You will be disqualified from the whole subject for that examination series
- You will be disqualified from all subjects and barred from entering again for a period of time.

Do not think you will not be caught; it is easy for markers (and your teachers) to spot plagiarism. Markers can spot changes in style and use of language. Markers are highly experienced and familiar with work on the topic they mark – they will no doubt have read the very same sources you have used! Internet search engines and computer software can match phrases or pieces of text with original sources.

## **Sixth Form Dress Code**

The dress code for all Sixth Form students is based on smart business wear. Sixth Form students are very important role models for our younger students, and it is an expectation that all students are smartly dressed. If a student's appearance is not acceptable, he/she will be required to go home to change.

All Sleaford Joint Sixth Form students must wear the **SJSF purple lanyard at all times**. These lanyards are provided by the base school. If a student loses their lanyard the school will replace the first time, but the student will be asked to pay for the next replacement. The cost of replacement will be £2 for a full replacement, £1 for a card reprint or lanyard ribbon replacement and 10p for a replacement card holder.

### **Uniform Expectations:**

- A suit i.e., a tailored jacket with trousers. The fabric and colour of both items should be the same, and not include leather, denim, corduroy or stretchy material.
  - This includes the Sixth Form tie – available from the Main School Office.
- A tailored jacket with a choice of trousers, skirt or dress. The fabric should not include tight / stretchy material, denim, corduroy or leather.
- Skirt / dress length should be suitable for professional wear.
- A smart shirt of any colour.
- Appropriate smart shoes:
  - Shoes with excessively high heels, trainers, canvas shoes, flip flops, beach sandals, or Ugg boots should not be worn.
- In colder weather a smart cardigan, jumper or waistcoat worn under the jacket is optional.
- Hoodies should not be worn either over or under jackets.
- Strappy tops or those that show midriff, or cleavage should not be worn.
- Subtle make-up and a small amount of jewellery will be permitted. Tattoos should not be visible, and hair should show no extremes of style/fashion; if dyed, it should reflect a natural colour. A discrete nose stud is permitted, and hooped earrings should be no more than 1cm in diameter.

The Head of Sixth Form or Headteacher reserves the right to make a decision about the suitability of a student's dress. Students may be sent home if their dress is considered unsuitable.

## **Discipline Procedure**

### **Sixth Form Detention**

Sixth Form detention takes place on a Friday break 2 each week. Detention is used for students who fail to meet our expectations, but where it isn't appropriate to issue a formal disciplinary. Students may be placed into Sixth Form detention for the following:

- Incorrect dress code.  
This includes not wearing a blazer, wearing a hoodie or wearing a jumper instead of a blazer.
- Chewing gum.
- Lateness to tutor time, lessons or Sixth Form activities (without good reason).
- Failure to attend Enrichment (Year 12 only), Core, assembly or timetabled supervision periods.
- Eating in the Upstairs Workroom or Room 44.
- Failure to wear lanyard.  
If you forget your lanyard, you are also required to wear a loan lanyard for the day.
- Failure to sign in and out correctly using school lanyard.
- Use of mobile phone in an incorrect area, or without teacher permission in a classroom or tutor time.
- Earphones in use outside of Sixth Form workspaces between 8:40am-3:30pm.
- Over-zealous behaviour (e.g. pushing and shoving).
- Behaviour/actions that disrupt learning.
- Lack of books/equipment.
- Poor behaviour in wider community.
- Poor behaviour during non-contact time.
- Poor standard of work/lack of effort.
- Defiance towards staff (first offence).
- Use of bad language between students.
- Use of incorrect toilets.

### **Formal Disciplinary System**

The Sixth Form Discipline Procedure is based on the system used in the workplace. It is a four-part system. Students should be aware that the vast majority of our Sixth Form students complete the two years without being placed on the Discipline Code. However, students should also realise that failure to meet the expectations that we have for Sixth Form students regarding attendance, work ethic, behaviour, dress code and effort will result in the Discipline Procedure being used.

**Stage 1.** An official verbal warning will be given by the Head of Year, Mr Smith or Mrs Green. A letter will be sent home to explain that a verbal warning has been issued.

**Stage 2.** A written warning will be given by the Head of Sixth Form, Mr Smith. A copy of the written warning will be sent home.

**Stage 3.** A written warning will be given by the Headteacher, Mr Law. A copy of the warning will be sent home.

**Stage 4.** Headteacher's review. A review of the student's place within the Sixth Form will be conducted. Parents/carers and student will attend review meeting.

### **Academic Support Session**

Sixth Form students who fall behind with their work will be expected to attend an academic support session on a Monday afterschool (3:45-4:45pm). This session will be based in Mrs Green's room in the Technology department (Room 27). Parents will be informed if their child has been placed in the academic support session. Students who complete their overdue work before the start of the day on Monday will no longer have to attend.

## The Independent Learner

In the Sixth Form it is essential that you move away from the idea that 'homework', set by the teacher, is the only work to be done out of lessons. Independent learning means so much more than simply doing your homework. You have five hours of taught lessons for each subject each week. It is important that you understand that this is insufficient time to cover and review everything in the classroom. The work you put in outside the classroom, keeping up to date with notes, reviewing and learning your work as you progress through the course will be reflected in your final results.

Year 12 students will complete 5 timetabled supervision periods per fortnight. This includes completion of a double timetabled supervision periods when they have a non-contact period on one morning per week, along with a bi-weekly period on a Friday period 1 (week 2) when they do not have Core.

### Year 12

Monday	C	C	X	B	B
Tuesday	D	D	C	A	A
Wednesday	B	B	A	X	X
Thursday	D	X	B	C	C
Friday	Core (W1)	A	A	D	D

Year 12 will complete 3 timetabled supervision periods per fortnight. This includes a weekly period 3 timetabled supervision period for most students, along with a bi-weekly period on a Friday period 1 (week 1) when they do not have Core.

### Year 13

Monday	C	C	A	B	B
Tuesday	D	D	C	A	X
Wednesday	B	B	A	X	X
Thursday	X	D	B	C	C
Friday	Core (W2)	A	A	D	D

There is considerable evidence to show that effective use of independent study time in school is a key factor to success. We are very fortunate to have such excellent facilities available to our students to use for independent study.

## Supervised Study

Year 12 students will be allocated time on their timetable for **supervised private study** in Room 44. Registers will be taken to check attendance. Some students can seek permission from the Head of Year to work in a subject area, for example, the DT rooms. Students can, with recommendation from their subject teacher, also study at KSHS or SGA but must remember to have this authorised by the Head of Year and sign out of school and indicate where they will be studying. **The Sixth Form workrooms are both quiet study areas and students are only allowed to eat in the Conservatory during morning break and lunchtime.**

## Home Study

Sixth Form students basing at Carre's Grammar School will be able to access home study privileges from their first day of Year 12. This includes **one** afternoon in Year 12 and up to **two** afternoons in Year 13 whereby they are able to sign out and study at home. This also provides an opportunity to source driving lessons within the school day. Failure to adhere to the school's expectations with regards to attitude, behaviour and academic responsibility may lead to these privileges being removed until further notices. The school will not be held responsible for any losses incurred if home study is removed.

## **Senior Prefect Team**

Head Boy	Daniel Bentley
Head Girl	Isabel lee
Deputy Head Boy	George Anderson
Deputy Head Boy	Andrew Mamentovych
Deputy Head Girl	Alice Bullement
Deputy Head Girl	Lily Threapleton

## **Leadership Roles**

### **How to apply to become an Assistant Prefect in Year 12**

Assistant Prefects play a vital role in the school community. If you are successful in your application to become an Assistant Prefect, you will be part of the team involved in school duties on one day of the week during break 1.

Assistant Prefects are subject mentors and help students at lunchtime with their work.

Assistant Prefects also have the opportunity to be involved in Open Days, and other school events. They often lead guided tours around the school for prospective students and their parents.

In order to apply for a position on the Senior Prefect Team, for example Head Boy or Head Girl, it is necessary to have taken on the role of Assistant Prefect in Year 12. To find out more about the work done by Assistant Prefects talk to one of the Year 13 Senior Prefect Team.

Application for a position on the Senior Prefect Team is by letter after Christmas. Candidates are then invited to produce a short speech to the student body and be interviewed by the current Senior Prefect Team. Successful candidates will then be formally interviewed by Mr Smith, Mr Law and Mrs Green.

## **Enrichment**

All Year 12 students are expected to be involved in an enrichment activity across the RCT on Wednesday afternoon. Students can choose from the following and must book an activity for a full term.

Social Football  
Competitive Football  
Cookery  
Netball  
Personal Finance Qualification  
Indoor Recreational Sports  
Extended Project Qualification (EPQ)  
Personal Fitness/Fitness Suite  
Maths Curriculum Support  
MOOCs  
Book Club  
Psychology Club  
Supervised Study

All students will be registered for their chosen enrichment activity and any absences will be reported to Mrs Phoenix.

If you wish to change your activity during the term, please see Mr Rooney or Mrs Phoenix. If students are intending to go off site to volunteer or for work experience, they must have parental permission and have completed all relevant H&S/Work Experience documents.

## **Part-Time Work**

This should be kept to a minimum, as extensive research has provided evidence that more than 8 hours per week of paid work has a detrimental effect on student's progress and final results. It is advisable to drop part-time work altogether, if possible, on the approach to examinations. The Sixth Form programme is very busy and students will soon find themselves fully occupied and struggling with deadlines should they fail to devote the appropriate time to their studies.

## **Higher Education, Apprenticeships and Employment**

It is never too early to start planning your future career. Your two years in the Sixth Form will pass remarkably quickly and it is important that you consider all the options open to you. Students who have some idea of their future plans are often more successful because they know the qualifications that they will need and are focussed in making sure that they achieve them.

Carre's website has a Tab to careers information with links to a great variety of very useful websites including: <http://www.sleafordjsf.org/students/weblinks>  
The Sixth Form Planner/Diary also includes a list of Websites and books that students should use to help them prepare for Higher Education or employment.  
Whichever pathway you choose to follow you will need to produce a 'personal statement', and in some cases, a CV in support of your application. You will also need a reference from the school. Making the most of all opportunities available to you in Year 12, both academic and extra-curricular, will help to ensure that you have a full and interesting personal statement and a strong reference.

## **The Personal Statement**

Your Sixth Form planner/diary, issued to all Sixth Form students at the start of the academic year, has lots of hints and tips on how to set out a personal statement. More information on personal statements is the student planner (page 150). A personal statement is all about your accomplishments; Admissions tutors at university and employers are looking for **specific evidence/examples/activities** that you have been involved in that demonstrate some of the following qualities:

- Commitment and excellent work ethic
- Genuine academic interest
- Enthusiasm
- Curiosity
- Self motivation
- Originality
- Leadership skills and initiative
- Teamwork and communication skills
- Relevant work experience

Students are strongly advised to complete their personal statement on Unifrog so that they can access the guidance from the careers platform, along with regular check-ins from their Form Tutor.

## School Reference

The reference is written by your tutor, Head of Year 12 and Head of Sixth Form. Much of the reference will be based upon subject comments made by your subject teachers in your Year 12 report at the end of the year. The reference will include comments on the following aspects:

- Attitude to study, level of commitment and effort, level of independent learning, potential for study at university level or potential for employment, evidence of interest/passion in your chosen subject or career, relevant work experience, written and oral communication skills, evidence of teamwork, practical dexterity, extra-curricular and school involvement, attendance and punctuality.

## Research University Courses

Unifrog is essential as a starting point for all career, apprenticeship and university research. There's a number of resources in the upstairs workroom, conservatory and LRC. Make sure you make the most of this site from the start of Year 12. Other useful resources include:

- <https://www.ucas.com/students>.
- 'Times Good University Guide'
- University prospectuses.
- [www.unistats.com](http://www.unistats.com) .
- Brian Heap's 'Degree Course Offers'.
- Brian Heap's 'Choosing Your Degree Course and University'

## **UCAS tariff for AS and A Level and BTEC**

Tariff Points	AS level	A level	Extended Project Qualification	BTEC Extended Diploma	BTEC Diploma	BTEC Subsidiary Diploma	BTEC Certificate
168				D*D*D*			
160				D*D*D			
152				D*DD			
144				DDD			
128				DDM			
112				DMM	D*D*		
104					D*D		
96				MMM	DD		
80				MMP	DM		
64				MPP	MM		
56		A*				D*	
48		A		PPP	MP	D	
40		B					
32		C			PP	M	
28			A*				D*
24		D	A				D
20	A		B				
16	B	E	C			P	M
12	C		D				
10	D						
8			E				P
6	E						

### **A\* at A Level**

The A\* at A Level is awarded to candidates who achieve a grade A on the A Level overall (80%), and who **also** achieve at least 90% on the uniform mark scale (UMS) across their units.

Extended Project Qualification counts as half an A-Level therefore it can be awarded an A\*, 70 UCAS points. The EPQ might not be included in your offer from a university but if you do well in EPQ some universities will give a student a lower offer.

## **Admissions Tests**

University admissions tests are required for some competitive courses, such as Medicine and Law. These tests assess a student's aptitude and skills beyond their grades. We advise parents to be aware of the upcoming changes for September 2025 entry. Some details regarding the changes to university admissions tests can be found at the following link: [Changes to University Admissions Tests in 2024 \(oxfordtutors.com\)](https://www.oxfordtutors.com/changes-to-university-admissions-tests-in-2024)

The exact nature of these changes is still being finalised, but some include:

- **New admissions tests:** The current tests, like the BMAT for medicine, may be replaced with entirely new assessments.
- **Revised format:** The existing tests might be revamped, potentially focusing on different skills or delivered in a different format (e.g., computer-based instead of paper).
- **Increased focus on different areas:** The emphasis of the tests could shift, placing more weight on critical thinking, problem-solving abilities, or specific subject knowledge.

While details are still emerging, it's important to be aware of the potential shift. We recommend parents discuss these changes with their child and the school careers advisors in the coming months. The advisor can provide personalized guidance based on the student's chosen course and stay updated on the latest admissions test information.

The details for some of these tests are provided below. Visit the websites below (links are on the UCAS website - <https://www.ucas.com/undergraduate/applying-university/admissions-tests>) to find out which universities and colleges are using the test.

A few examples of admissions tests:

- English Literature Admissions Test (ELAT) for entry to English courses at the University of Oxford.
- History Aptitude Test (HAT) for entry to Modern History and a joint honors degrees involving Modern History at the University of Oxford.
- The National Admissions Test for Law (LNAT) for entry to some universities for Law.
- Modern Languages Admissions Test (MLAT) for entry to Modern Languages at the University of Oxford.
- Sixth Term Examination Papers (STEP) for entry to Mathematics at the University of Cambridge and some Engineering courses at Cambridge and in some cases for Mathematics at Warwick.

## Mental Health and Wellbeing



In the same way that we have physical health, we all have mental health and need to look after it, throughout our lives. Mental health and wellbeing are about how we think and feel. It is about being able to enjoy life and cope well with life's challenges. Our mental health and wellbeing can be affected by various events in our life, e.g. exam stress, physical illness or family/friendship break-ups, as well as mental illnesses such as depression or anxiety.

It is normal to have happy feelings when something good happens, or feelings of anger and sadness if something bad happens. It is very common to feel scared or anxious if something is worrying us. Part of maintaining good mental health is being aware of the differences between normal emotions and feelings that you may need extra support with.

### Mental Health Ambassadors/First Aiders

We now have a number of staff and Sixth Form students who are trained Mental Health First Aiders. We have a strong sense of community in the Sixth Form, and throughout the school, where we endeavour for students to be able to access any support that is needed and to look out for one another.

### Where to get help

There is always help out there! You are not alone. Finding the right help and support is key to successfully managing your mental health.

In school: Each school has their own staff who can help you cope with managing your workload or dealing with emotional issues. Try talking to your form tutor, Head of Year or other pastoral staff. Students are also encouraged to speak to Mrs Clapham, as she leads the team of student Wellbeing Ambassadors from Student Support – [Pam.Clapham@carres.uk](mailto:Pam.Clapham@carres.uk).

Outside of school: Family members may be able to help, or your Doctor can refer you to CAMHS (child and adolescent mental health services) – or Adult Services if you are over 18.

[www.kooth.com](http://www.kooth.com) is an online help and counselling service.

[www.lpft.nhs.uk/steps2change](http://www.lpft.nhs.uk/steps2change) is where you can request NHS counselling in Lincolnshire by self-referring.

The Samaritans are available to talk 24/7 by calling the free helpline number: 116-123. Or email [jo@samaritans.org](mailto:jo@samaritans.org) Their website is [www.samaritans.org/](http://www.samaritans.org/)

	<b>DATE</b>	<b>EVENT</b>
TERM 1	Wednesday 3 September	First day of Term 1 for Year 12
	Thursday 4 September	First day of Term 1 for Year 13
	Wednesday 10 September	Year 12 Information Evening (6:00-7:00pm in Main School Hall)
	Wednesday 15 October	Year 13 UCAS deadline Oxbridge, Medicine, Veterinary Medicine, Dentistry
	Wednesday 22 October	Sleaford Joint Sixth Form Open Evening
	Thursday 23 October	Tracking Grade 1 issued to Year 13 students
	Thursday 23 October	Term 1 ends
TERM 2	Monday 3 November	First day of Term 2
	Friday 7 November	Tracking Grade 1 issued to Year 12 students
	Wednesday 26 November	Year 13 Parent Consultation Evening
	Thursday 18 December	Senior Prizegiving Evening at St Deny's Church
	Friday 19 December	Tracking Grade 2 issued to Year 12 and 13 students
	Friday 19 December	Term 2 ends
TERM 3	Tuesday 6 January	First day of Term 3
	Wednesday 14 January	Year 12 Parent Consultations
	Wednesday 14 January	Year 13 UCAS official deadline for submission of application
	26 Jan – 6 Feb	Year 13 Internal Examinations
	Friday 13 February	Term 3 ends
TERM 4	Monday 23 February	First day of Term 4
	Friday 6 March	Year 13 examination results issued to students
	Friday 20 March	Tracking Grade 3 issued to Year 12 students
	Friday 27 March	Year 13 Reports, including examination results, effort and progress issued to students
	Wednesday 1 April	Term 4 ends
TERM 5	Monday 20 April	First day of Term 5
	Thursday 20 & Friday 21 April	Year 12 Internal Examinations
	Friday 15 May	Year 12 examination results issued to students
	Friday 22 May	Term 5 ends
TERM 6	Monday 1 June	First day of Term 6
	Friday 5 June	Year 12 Reports issued to students
	Thursday 18 June	University application information evening for parents and students of Year 12. Held at KSHS
	Monday 22 & Tuesday 23 June	Year 12 Internal Examinations
	Friday 29 June	SJSF Year 12 Post-18 Visit Day
	Friday 17 July	Year 12 examination results issued to students and parents/carers
	20 – 22 July	All Year 12 students on Work Experience placements
	Wednesday 22 July	Term 6 ends
	Thursday 13 August	A level examination results released to students